



VISTA Position Posting

Please use this VISTA Position Posting Document to communicate to our AmeriCorps staff the pertinent details of your position(s). AmeriCorps staff will post the position upon review and approval to www.americorps.gov. Once that posting has gone live, a link will be sent to the host site to promote the position in their own networks. As you complete this document, please take the following into consideration:

- **Complete the VAD before creating the Position Posting**
- A separate position posting should be completed for EACH unique position. If the position responsibilities vary, we will post separate postings.
- **Pay close attention to the Character Limits when completing narrative sections.**
- Remember that the information in this document will be the first encounter that members have with your position and should be written to attract potential candidates.

It is expected that the Position Posting be returned to scott.dupee@goodwillnne.org within 2 weeks. Earlier submissions will be reviewed, selected, and posted for recruitment as they are received. Please feel free to contact Goodwill AmeriCorps staff (Elizabeth Holt, AmeriCorps Program Coordinator, Elizabeth.Holt@goodwillnne.org or Scott Dupee, AmeriCorps Program Representative, scott.dupee@goodwillnne.org) with any questions, concerns, or for general guidance.

Primary Contact During Recruitment:	
Name	Paula Paladino, M.A. Executive Director
Email	ppaladino@fcsmaine.org
Address (including zip code extension)	53 Depot St. Freeport, ME 04032-0119
Phone	207-312-5562 x. 204
<p>Give a brief two line description of the program (200 characters or less, including spaces and punctuation). This is the first exposure potential members will have with your program. Write a statement that best SELLS your position. What can you say that will prompt an individual to click on your 2 lines to read your full position description?</p> <p>Maine is no "Vacationland" for the many seniors living in poverty who want to age in place. FCS invites you to help create age-friendly initiatives to improve the quality of life in our community!</p>	
<p>Host Site Organization Overview: (1500 characters or less, including spaces and punctuation) Provide a brief overview of the agency including the mission, background of the organization, work of the organization, link to the website address, Include mention of specific programs that the member will be working closely with. (Stay away from describing member project responsibilities). Make sure to include wording or a statistic around the population served-poverty wording is critical. This will be used to provide background about the host site to applicants in the position description.</p> <p>Freeport Community Services (FCS) traces its beginnings back to the early 1970's, when a group of local women decided to start an organization to help their friends & neighbors in need. The founders were not wealthy people- they were simply compassionate, entrepreneurial community members who knew they could make a difference. The founders created a space in a room above a volunteer's garage and collected furniture/clothes for friends & neighbors in need. A few of these women, now in their 80s and 90s, volunteer today in our food pantry & thrift store. Our mission is to enrich lives,</p>	

connect neighbors, & help those in need. Since 1974, we have provided essential services such as emergency food, fuel, & utility assistance, as well as other essential services for children & adults.

Maine is one of the "oldest" states in the nation. Many of Maine's seniors are economically disadvantaged. Our rapidly aging population presents challenges as well as opportunities to support our most vulnerable elders. With the rising costs of essentials, like housing, food & heat, too many Maine families do not have the means to stretch their income to cover their basis needs. This is especially true for 15% of seniors who are food insecure.

In the next year, FCS wants to build a sustainable, and effective age friendly initiative that allows seniors to safely age in place-in their homes. We are seeking an outgoing and energetic VISTA member to lead that effort and are we excited at the opportunities this initiative presents to improve the quality of life for older adults in our community!

What skills would you like potential members to possess?

Please select all that might apply, even if they aren't the most prominent skills necessary.

	Counseling		Architectural Planning		Business/Entrepreneur	x	Communications
x	Community Development	x	Computer/Technology		Conflict Resolution		Education
	Fine Arts/Crafts		First Aid	x	Fundraising/Grant writing		Law
x	Leadership		Medicine		Public Health	x	Public Speaking
x	Recruitment		Trade/Construction	x	Writing/Editing		Youth Development
x	General Skills	x	Non-profit management	x	Social services		Urban Planning
	Disaster Relief		Veterans	x	Teamwork		
	Other (Please Specify)						

Do you have a language requirement other than English? If so, please indicate: N/A

Member Responsibilities: (1000 characters or less, including spaces and punctuation) --What will your AmeriCorps member do? Please provide a clear and succinct description of the work and activities your member will accomplish during their term of service. This will ensure the best match possible for your host site. (Please write in paragraph form-this will be used in the position posting and viewed by individuals interested in your position).

While Freeport Maine is a popular tourist destination, it comes as a surprise that poverty is big issue in our community, especially where 15% of our population are seniors. FCS is seeking a VISTA member to help support our efforts to develop age-friendly initiatives in the towns of Freeport & Pownal, Maine. Emphasis will be on senior hunger, transportation, home modifications, access to health services, & decreased isolation. Last year, we completed a community needs assessment & of the 6 themes that emerged, "keeping seniors home" was the #1 priority. We are seeking VISTA member to help us build capacity by taking this goal from paper to reality to help improve the quality of life for older adults. The member will take a leadership role in creating age-friendly initiatives & an action plan with an emphasis on those living in poverty and/or fixed incomes. If you are an energetic, people person who is organized, self-directed, and a great communicator we invite you to apply!

Define the field of service in which your member(s) are serving:

Please select all that might apply, even if they aren't the primary focus of the position.

x	Community and Economic Development	x	Community Outreach		Children/Youth
	Disaster Relief	x	Education		Entrepreneur/Business
x	Elder Care		Ex-Offender Re-Entry		Environment
x	Health		Hurricane Katrina		Homelessness
	Housing		Homeland Security		Neighborhood Revitalization
	Public Safety		Technology		Veterans

Are there any additional benefits that your host site could provide the member?

It is not required to provide additional benefits to members, but it does help to attract individuals to your position and could be a huge support to your members during their term of service. Sites have successfully recruited in the past without providing extra benefits assistance. Benefits must be available to all AmeriCorps members at your site.

	Settling-in allowance (security deposit, rental application fees, etc) – must be paid directly to landlord	x	Extensive Training	x	Donated furniture, appliances, equipment
	Housing Allowance paid directly to landlord (must be offered equally to all VISTAs at site)	x	Meals	x	Networks with available rental housing options
x	Client support services through the site (must apply for services as other clients)		Parking permit/passes		Public transit pass (for site related travel)
	Additional relocation assistance (for travel/shipping which exceeds support provided by CNCS) –must be purchased for member or reimbursed to member with receipt	x	Gas gift cards to offset cost of commuting	x	Access to organization facilities (recreational facilities, library, computer lab)